

## Everything You Need in the Palm of Your Hand

We use Fixflo to manage our maintenance works. Fixflo is a complete repairs & maintenance solution for landlords, occupiers, property managers and contractors like you.

An occupier can use the Fixflo portal to report reactive maintenance anywhere, anytime, in 40+ languages. They are asked specific sets of questions when reporting different issues and often support their repair requests with photos and videos. For minor issues such as mildew and blown light bulbs, Fixflo gives them in-system guidance so they can resolve them themselves.

This means that when you receive new jobs from us, they are genuine and accompanied by essential details. You can understand the issue better before you even attend the property.

When we send you a job, you will be notified by email. We highly recommend you to download the Fixflo Contractor App as it allows you to access jobs details, update job progress and invoice for completed works on the go. Fixflo also logs your insurance and certification documents - before they expire, you'll be reminded to renew them so that we can always send you jobs.

### How Does Fixflo Benefit You?

- Manage jobs from multiple property management companies and agencies in one single hub
- Easily track the progress of all your jobs from new to invoiced
- Receive push notifications when you're assigned a new job and when new information is added to your jobs
- Access occupier details and job details (including all available photographs and video attachments) in one place
- Send comments directly to occupiers to arrange appointments
- Mark jobs as complete and upload your invoices in one go



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